

2022/2023 ENROLMENTS

Policy on enrolment in the Brussels European Schools for the 2022/2023 school year:

available on the European Schools' website www.eursc.eu under “Enrolments – Enrolments in the European Schools”.

Terms and conditions of admission in the European Schools (breakdown of pupils into 3 categories):

available on the European Schools' website www.eursc.eu under “Enrolments – Enrolments in the European Schools”.

General Rules of the European Schools:

available on the European Schools' website www.eursc.eu under “The Office – Official texts – Basic texts”.

1. Age requirement - see Article 49:

- a) Pupils shall be admitted to the nursery school at the beginning of the school year in September of the calendar year in which the child reaches four years of age (born in 2018).
- b) Pupils shall be admitted to primary year 1 at the beginning of the school year in September of the calendar year in which the child reaches six years of age (born in 2016).
- c) In principle, no child may be admitted to the school if he/she is two years (three years for secondary years 4-6) older than the normal age resulting from application of the above provisions to his/her particular case.
- d) Pupils with special educational needs: the cases of these pupils shall be dealt with in accordance with the Regulations adopted by the Board of Governors concerning the provision of Educational Support in the European Schools (procedural document 2012-05-D-15). For more information, parents can contact the educational support coordinator:

- Mr Noel ROWLAND for the nursery and primary cycles at Evere site:
EVE-ASSISTANT-DEPUTY-DIRECTOR-NURSERY-AND-PRIMARY-CYCLE@eursc.eu
- Mrs Katrien FERNANDEZ for the nursery and primary cycles at Woluwe site:
katrien.fernandez@teacher.eursc.eu
- Mrs Géraldine GATTO-ROISSARD for the secondary cycle:
geraldine.gatto-roissard@teacher.eursc.eu

2. Level required for acceptance - see Article 47 a):

please refer to the table of equivalences in annex 2 of the General Rules.

3. Choice of the language section – see Article 47 e):

A fundamental principle of the European Schools is the teaching of mother tongue/dominant language as first language (L1). This principle implies the pupil's enrolment in the section of his/her mother tongue/dominant language where such a section exists.

This principle may be waived only where the child has been educated in a language other than his/her mother tongue/dominant language for a minimum of two years at primary or secondary level. The European Schools will presume in that case that the child will be capable of continuing his/her schooling in the language in question.

In schools where the section corresponding to a pupil's mother tongue/dominant language does not exist, he/she will generally be enrolled in one of the vehicular language sections. He/She will attend the classes in his/her mother tongue/dominant language organised for so-called SWALS (Students **Without A Language Section**) as L1.

Parents will not be free to choose their child's first language (L1), its determination being the responsibility of the school's Director. L1 must correspond to the child's mother tongue or dominant language, in the case of multilingual children, the dominant language being the one of which they have the best command.

Should there be any dispute about the pupil's L1, it will be the Director's responsibility to determine which language it is, on the basis of the information provided by the pupils' legal representatives on the enrolment form and by requiring the pupil to take comparative language tests, organised and under the control of the school's teachers. The tests will be organised whatever the pupil's age and teaching level, i.e. including the nursery cycle.

Determination of L1 at the time of the child's enrolment is definitive in principle.

A change of Language 1 may only be authorised by the Director for compelling pedagogical reasons, duly established by the Class Council and on the initiative of one of its members.

Should a new language section be created, children previously enrolled with SWALS status and who had the language of this new section as their Language 1 will automatically be admitted to the newly created language section without the need for them to be required to take comparative language tests.

In that case, a change of L1 may only be authorised by the Director for compelling pedagogical reasons, duly established by the Class Council and on the initiative of one of its members.

Information sessions/presentation of EEB2:

In order to be able to introduce the two EEB2 sites to potential new parents, the School Management organized webinars and made virtual visits available on the school's website www.eeb2.eu under "Enrolments – Information sessions".

In addition, parents who would like pedagogical information are invited to refer to the School's website www.eeb2.eu and/or to directly contact:

- Mr Noel ROWLAND for the nursery and primary cycles at Evere site:
EVE-ASSISTANT-DEPUTY-DIRECTOR-NURSERY-AND-PRIMARY-CYCLE@eursc.eu

- Mr Dré VAN GEEL for the nursery and primary cycles at Woluwe site:
WOL-ASSISTANT-DEPUTY-DIRECTOR-NURSERY-AND-PRIMARY-CYCLE@eursc.eu
- the coordinator for the secondary cycle:
 - S1 – S4 Mr Antonio Fabio RUSSO, antonio.russo@eursc.eu
 - S5 – S7 Mr Sylvain LETERME, sylvain.leterme@eursc.eu

Dates and enrolment procedure: enrolments after the beginning of the school year (see Article 12. of the Enrolment Policy – www.eursc.eu)

As from 6 September 2022, the following enrolment applications will be allowed, restrictively and on the strict condition that at the time of their submission, the following three cumulative conditions are fulfilled, save in exceptional cases affecting the pupil concerned that are duly justified at the time of submission of the application:

- a) they involve categories I and II pupils for whom no other enrolment application for the 2022/2023 school year has been submitted,
- b) the pupil concerned is being educated outside Belgium for at least five months when the application is submitted,
- c) one of the following two cases arises three months at the earliest before the start of the child's actual schooling:
 - one of the pupil's legal representatives will be taking up his/her post with one of the European Union institutions,
 - one of the legal representatives residing outside Belgium will be settling in Brussels on a long-term basis in the context of a change to the family situation.

For pedagogical reasons, the Central Enrolment Authority has set 24 March 2023 as the date after which no further enrolment applications may be submitted during the school year, no pupil being allowed to commence his/her schooling at a Brussels European School after 17 April 2023.

All applications for enrolment or transfer must be made **online on the enrolment portal of the Brussels European Schools**, at the earliest six weeks before the start of the planned schooling.

The link to the enrolment application can be obtained via your institution's intranet or by contacting the school's enrolment secretariat by email:

- Evere site - EVE-ENROLMENTS@eursc.eu - Miss Ninouchka MALAN, tel. + 32 2 774 22 56.
- Woluwe site - WOL-ENROLMENTS@eursc.eu - Mrs Isabelle SOEFFERS, tel. + 32 2 774 22 58.

Kamila MALIK,
Director