Annex 1

**European Schools in Brussels**

**EEB1/EEB2/EEB3/EEB4**

**APPLICATION FOR TEMPORARY ADMISSION OF UKRAINIAN PUPILS**

**(MARCH TO JULY 2022)**

**PLEASE FILL IN PART 1 OF THE APPLICATION FORM. PLEASE PROVIDE THE DOCUMENTS LISTED IN PART 2.**

**Thank you.**

**PART 1**

**ADMINISTRATIVE INFORMATION**

|  |  |
| --- | --- |
| Date of Arrival in Belgium:  |  |
| Approximative length of the stay:(if known) |  |
| Accompanied by a parent?  | 🞎 YES 🞎 NO |
| IS THE PUPIL:  | 🞎 **A CHILD OF A** **LOCAL AGENT OF EU REPRESENTATION FROM UKRAINE (Not CAT.I PUPIL)** 🞎 **HOSTED BY STAFF MEMBER OF THE EUROPEAN SCHOOLS, AN EU OFFICIAL OR OTHER AGENTS OF THE EU with children in the European Schools**🞎 **HOSTED BY STAFF MEMBER OF THE EUROPEAN SCHOOLS, AN EU OFFICIAL OR OTHER AGENTS OF THE EU without children in the European Schools** |
| EUROPEAN SCHOOL BEING APPLIED FOR (**SELECT ONLY ONE**) | 🞎 BRUSSELS 1🞎 BRUSSELS 2🞎 BRUSSELS 3🞎 BRUSSELS 4 |

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| --- |
| **PUPIL INFORMATION**  |
| SURNAME |  |
| FIRST NAME |  |
| COUNTRY OF RESIDENCE  |  |
| PASSPORT / ID NUMBER |  |
| DATE OF BIRTH |  |
| AGE  |  |
| PLACE AND COUNTRY OF BIRTH |  |
| SEX |  |
| NATIONALITY |  |
| WHICH LANGUAGES DOES THE PUPIL SPEAK FLUENTLY? |  |
| WHICH LANGUAGES HAS THE PUPIL STUDIED AT SCHOOL? |  |
| WHAT IS THE PUPIL’S DOMINANT LANGUAGE? |  |
| PLEASE INFORM US OF ANY SPECIAL NEEDS THE PUPIL MAY HAVE |  |

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| **PARENTS INFORMATION**  |
|  | FATHER | MOTHER |
| SURNAME |  |  |
| FIRST NAME |  |  |
| DATE OF BIRTH |  |  |
| ADDRESS IN UKRAINE |  |  |
| NAME OF PARENT(S) OR ANY OTHER SIGNIFICANT OTHER WITH WHOM THE CHILD IS IN BELGIUM |  |  |
| TEMPORARY ADDRESS IN BELGIUM  |  |  |
| TITLE AND ADDRESS OF PLACE OF WORK OF PARENT |  |  |
| IF PARENT IS A LOCALLY RECRUITED EMPLOYEE OF AN EU AGENCY, PLEASE LIST JOB TITLE AND PLACE OF WORK |  |  |
| EMAIL |  |  |
| PHONE NUMBER(S) |  |  |
| ANY OTHER CONTACT NUMBER  |  |  |

FILL IN IF APPLICABLE (THIS IS TO BE FILLED IN IF A PARENT WISHES A HOST TO COMMUNICATE WITH THE SCHOOL IN THEIR STEAD):

|  |  |
| --- | --- |
| **I/ We give consent to:**  |  |
| **to act on my behalf and communicate with the school on all matters related to my child**  |
| Signature:  |  |

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| **INFORMATION ABOUT THE HOSTING FAMILY IN BELGIUM**  |
|  | PERSON 1 | PERSON 2 |
| SURNAME |  |  |
| FIRST NAME |  |  |
| ADDRESS / PLACE OF RESIDENCE |  |  |
| EMAIL  |  |  |
| PHONE NUMBER |  |  |
| PLACE OF WORK (EU AGENCY/INSTITUTION)NAME AND PLACE |  |  |
| TYPE OF CONTRACT/S OF HOST PARENT |  |  |
| RELATIONSHIP TO THE CHILD(If any) |  |  |
| CONTACT IN CASE OF EMERGENCY |  |  |
| HOW IS THE HOST CHILD COMING AND LEAVING SCHOOL? | 🞎 on foot – by bike 🞎 by public transport 🞎 by school transport 🞎 by car  |
| MEALS: WHAT MEAL PLAN WILL THE HOST CHILD HAVE?  | 🞎 PACKED LUNCH FROM HOME 🞎 CANTEEN |
| DECLARATION OF HONOUR | I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (NAME AND SURNAME) DECLARE THAT I AM HOSTING \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(NAME AND SURNAME OF ALL THOSE HOSTED FROM UKRAINE) AT MY OWN RESIDENCE.………………………. …………………………………………Date Signature(s) of Host Parent who is EU Official |

**IF THE HOST PARENT IS ALREADY A PARENT IN THE EUROPEAN SCHOOLS IN BRUSSELS, PLEASE PROVIDE THE INFORMATION OF YOUR CHILDREN ATTENDING THE SCHOOL**

|  |  |
| --- | --- |
|  | **CHILDREN OF THE HOSTING FAMILY ENROLLED IN (if applicable) EEB1/EEB2/EEB3/EEB4** |
|  | SURNAME | FIRST NAME | CLASS (ex : S1-ENA) | EUROPEAN SCHOOL CHILDREN ATTEND |
| Child 1 |  |  |  |  |
| Child 2 |  |  |  |  |
| Child 3 |  |  |  |  |

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| **I / We declare this information to be sincere and true,** ………………………. …………………………………………………………………Date NAME(S) and signature(s) of the child’s legal representative(s) |

**PART 2**

LIST OF DOCUMENTS (IF AVAILABLE) THAT NEED TO BE ATTACHED TO THE APPLICATION FORM (PLEASE TICK THE ONES THAT ARE AVAILABLE AND ATTACH THEM/SCAN THEM WITH THE APPLICATION FORM:

🞎 COPY OF BIRTH CERTIFICATE

🞎 COPY OF PASSPORT (PAGE WITH PHOTO)

🞎 COPY OF ANY SCHOOL REPORTS

🞎 COPY OF CUSTODY DOCUMENTS (IN THE CASE OF DIVORCED PARENTS)

🞎 AN OFFICIAL LETTER FROM THE PARENT/S PLACE OF WORK CONFIRMING WHICH EU AGENCY/INSTITUTION YOU ARE EMPLOYED IN AND YOUR TYPE OF CONTRACT (IF APPLICABLE)

🞎 A DECLARATION OF HONOUR SIGNED BY THE HOST PARENT STATING THAT YOU ARE HOSTING THE CHILD WHO IS REQUESTING ADMISSION TO THE SCHOOL. KINDLY INCLUDE THE NAME OF CHILD.

🞎 IF PARENT IS A LOCALLY RECRUITED EMPLOYEE OF AN EU AGENCY, PLEASE PROVIDE A LETTER FROM THE INSITUTION CONFIRMING THIS

|  |  |
| --- | --- |
| IF ANY OF THE DOCUMENTS ABOVE ARE NOT AVAILABLE, KINDLY SIGN THE DECLARATION OF HONOUR ADJACENT | I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (NAME AND SURNAME) DECLARE THAT I AM NOT CURRENTLY IN POSSESSION OF:LIST WHICH DOCUMENTS ARE MISSING:SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |